

The following faculty members are hereby reminded to maintain their College timings: → DR. M. CHOUDHURY, DR. PALLAVI KALITA, DR. ANITA GOGOI B, DR. K. D. BONIA, MS. MRIDULA DEKA, MS. MRIDULA DEKA, MS. MITALI BARUA, MS. SNEHMANJURI M, MR. CHAMPAK THAKURIA, MS. KARABI B, MS SIMPY BARUA.

Callen 03/11/25

Daily Attendance Report (Summary Report)

Oct 27 2025 To Nov 01 2025

Printed On : Nov 03 2025

Company: Gaz

Department: Default

Employee 1 Employee Name Dr. Mousumi Bordoloi ✓

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
27-Oct-2025	09:44	17:00	GS	7:16	Present	
28-Oct-2025			GS	00:00	Holiday	
29-Oct-2025	09:44	17:00	GS	7:16	Present	
30-Oct-2025	09:48	17:00	GS	7:12	Present	
31-Oct-2025	09:41	17:00	GS	7:19	Present	
01-Nov-2025	09:44	17:00	GS	7:16	Present	

Total Duration=36 Hrs 19 Min/ Out of 30Hrs , PresentDays=5 , Leaves=0 , Holiday=1 , AbsentDays=0 , Weekly Off =0

Employee 3 Employee Name Dr. Moushumi Choudhury ✓

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
27-Oct-2025	10:52	17:00	GS	6:08	Present	
28-Oct-2025			GS	00:00	Holiday	
29-Oct-2025	10:41	16:20	GS	5:39	Present	
30-Oct-2025	10:07	15:16	GS	5:09	Present	
31-Oct-2025	10:50	16:30	GS	5:40	Present	
01-Nov-2025			GS	00:00	Absent	CL

Total Duration=22 Hrs 36 Min/ Out of 24 Hrs , PresentDays=4 , Leaves=0 , Holiday=1 , AbsentDays=1 , Weekly Off =0

Employee 4 Employee Name Dr. Pallabi kalita ✓

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
27-Oct-2025	10:13	17:01	GS	6:48	Present	
28-Oct-2025			GS	00:00	Holiday	
29-Oct-2025	10:04	16:20	GS	6:16	Present	
30-Oct-2025	10:08	15:16	GS	5:08	Present	
31-Oct-2025	10:58	16:30	GS	5:32	Present	
01-Nov-2025	11:00	15:26	GS	4:26	Present	

Total Duration=28 Hrs 10 Min/ Out of 30 Hrs , PresentDays=5 , Leaves=0 , Holiday=1 , AbsentDays=0 , Weekly Off =0

Employee 5 Employee Name Dr. Anita Gogoi Buragohain ✓

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
27-Oct-2025	09:36	15:31	GS	5:55	Present	
28-Oct-2025			GS	00:00	Holiday	
29-Oct-2025	09:39	15:01	GS	5:22	Present	
30-Oct-2025	09:32	15:07	GS	5:35	Present	

Generated By: essl

Handwritten signature and date: 03/11/25

03/11/25

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Printed On : Nov 03 2025

Company: Gaz

31-Oct-2025	09:44	15:32	GS	5:48	Present	
01-Nov-2025	09:40	15:16	GS	5:36	Present	

Total Duration=28 Hrs 16 Min/ Out of 30 Hrs , PresentDays=5 , Leaves=0 , Holiday=1 , AbsentDays=0 , Weekly Off =0

Employee 6 Employee Name Dr. Chayamoni Dutta ✓

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
27-Oct-2025			NS	00:00	Absent	CL
28-Oct-2025			NS	00:00	Holiday	
29-Oct-2025			NS	00:00	Absent	CL
30-Oct-2025			NS	00:00	Absent	CL
31-Oct-2025			NS	00:00	Absent	CL
01-Nov-2025	09:58	15:57	GS	5:59	Present	

Total Duration=5 Hrs 59 Min/ Out of 6 Hrs , PresentDays=1 , Leaves=0 , Holiday=1 , AbsentDays=4 , Weekly Off =0

Employee 7 Employee Name Dr. Krishna Devi Bonia ✓

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
27-Oct-2025	10:41	16:28	GS	5:47	Present	
28-Oct-2025			GS	00:00	Holiday	
29-Oct-2025	10:45	15:31	GS	4:46	Present	
30-Oct-2025	10:37	16:04	GS	5:27	Present	
31-Oct-2025	10:50	15:23	GS	4:33	Present	
01-Nov-2025	10:50	16:26	GS	5:36	Present	

Total Duration=26 Hrs 9 Min/ Out of 30 Hrs , PresentDays=5 , Leaves=0 , Holiday=0 , AbsentDays=1 , Weekly Off =1

Employee 8 Employee Name Dr. Utpal Goswami ✓

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
27-Oct-2025	11:03	17:00	GS	5:57	Present	
28-Oct-2025			GS	00:00	Holiday	
29-Oct-2025	10:55	17:01	GS	6:05	Present	
30-Oct-2025	11:06	17:00	GS	5:54	Present	
31-Oct-2025	10:52	17:00	GS	6:08	Present	
01-Nov-2025	10:57	17:00	GS	6:03	Present	

Total Duration=30 Hrs 7 Min/ Out of 30 Hrs , PresentDays=5 , Leaves=0 , Holiday=1 , AbsentDays=0 , Weekly Off =0

Employee 9 Employee Name Mridula Deka ✓

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
27-Oct-2025	10:00	15:54	GS	5:54	Present	
28-Oct-2025			GS	00:00	Holiday	
29-Oct-2025	10:16	15:19	GS	5:03	Present	

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Daily Attendance Report (Summary Report)

M. Baruah
03/11/25

Oct 27 2025 To Nov 01 2025

Company: Gaz

Printed On : Nov 03 2025

30-Oct-2025	09:55	16:01	GS	6:06	Present	
31-Oct-2025	10:12	15:42	GS	5:30	Present	
01-Nov-2025	10:35	15:10	GS	4:35	Present	

Total Duration=27 Hrs 8 Min/ Out of 30 Hrs , PresentDays=5 , Leaves=0 , Holiday=1 , AbsentDays=0 , Weekly Off =0

Employee 10 Employee Name Mitali Baruah ✓

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
27-Oct-2025	09:33	15:45	GS	6:12	Present	
28-Oct-2025			GS	00:00	Holiday	
29-Oct-2025	10:10	15:05	GS	4:55	Present	
30-Oct-2025			GS	00:00	Present	On Duty
31-Oct-2025			GS	00:00	Present	On Duty
01-Nov-2025	09:56	15:16	GS	5:20	Present	

Total Duration=16 Hrs 27 Min/ Out of 18 Hrs , PresentDays=5 , Leaves=0 , Holiday=1 , AbsentDays=0 , Weekly Off =0

Employee 11 Employee Name Snehmanjari Majumdar ✓

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
27-Oct-2025	09:44	15:51	GS	6:07	Present	
28-Oct-2025			GS	00:00	Holiday	
29-Oct-2025	10:50	15:07	GS	4:17	Present	
30-Oct-2025			GS	00:00	Absent	CL
31-Oct-2025	10:32	15:49	GS	5:17	Present	
01-Nov-2025	09:43	15:57	GS	6:14	Present	

Total Duration=21 Hrs 55 Min/ Out of 24 Hrs , PresentDays=4 , Leaves=0 , Holiday=1 , AbsentDays=1 , Weekly Off =0

Employee 12 Employee Name Manashi Sarma ✗

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
27-Oct-2025			NS	00:00	Absent	ML
28-Oct-2025			NS	00:00	Absent	ML
29-Oct-2025			NS	00:00	Absent	ML
30-Oct-2025			NS	00:00	Absent	ML
31-Oct-2025			NS	00:00	Absent	ML
01-Nov-2025			NS	00:00	Absent	ML

Total Duration=0 Hrs 0 Min , PresentDays=0 , Leaves=0 , Holiday=0 , AbsentDays=6 , Weekly Off =0

Employee 28 Employee Name Krishna Deka ✓

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
27-Oct-2025	09:55	16:37	GS	6:42	Present	
28-Oct-2025			GS	00:00	Holiday	

M. Baruah
04/11/25

M. Baruah
04/11/25

03/11/25

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29-Oct-2025	10:23	16:30	GS	6:07	Present	
30-Oct-2025	09:46	16:12	GS	6:26	Present	
31-Oct-2025	10:47	16:30	GS	5:43	Present	
01-Nov-2025			GS	00:00	WeeklyOff	

Total Duration=24 Hrs 58 Min/ Out of 24 Hrs , PresentDays=4 , Leaves=0 , Holiday=1 , AbsentDays=0 , Weekly Off =1

Employee 13 Employee Name Champak Thakuria ✓

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
27-Oct-2025	10:43	16:36	GS	5:53	Present	
28-Oct-2025			GS	00:00	Holiday	
29-Oct-2025	10:15	15:47	GS	5:32	Present	
30-Oct-2025	10:37	16:37	GS	6:00	Present	
31-Oct-2025			GS	00:00	Absent	CL
01-Nov-2025	10:24	16:48	GS	6:24	Present	

Total Duration=23 Hrs 49 Min/ PresentDays=4 , Leaves=0 , Holiday=0 , AbsentDays=2 , Weekly Off =1
out of 24 Hrs.

Employee 29 Employee Name Karabi Bhattachryya ✓

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
27-Oct-2025	10:57	16:16	GS	5:19	Present	
28-Oct-2025			GS	00:00	Holiday	
29-Oct-2025	10:43	15:29	GS	4:46	Present	
30-Oct-2025	10:43	16:04	GS	5:21	Present	
31-Oct-2025	11:05	15:25	GS	4:20	Present	
01-Nov-2025	10:58	15:44	GS	4:46	Present	

Total Duration=24 Hrs 32 Min/ Out of 30 Hrs , PresentDays=5 , Leaves=0 , Holiday=1 , AbsentDays=0 , Weekly Off =0

Employee 33 Employee Name Simpy Baruah ✓

Date	InTime	OutTime	Shift	Total Duration	Status	Remarks
27-Oct-2025	09:42	16:16	GS	6:34	Present	
28-Oct-2025			GS	00:00	Holiday	
29-Oct-2025	10:03	15:20	GS	5:17	Present	
30-Oct-2025	10:06	16:03	GS	5:57	Present	
31-Oct-2025	10:22	15:23	GS	5:01	Present	
01-Nov-2025	09:54	15:56	GS	6:02	Present	

Total Duration=28 Hrs 51 Min/ Out of 30 Hrs , PresentDays=5 , Leaves=0 , Holiday=1 , AbsentDays=0 , Weekly Off =0

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